

## Minutes of the meeting held on Monday 20 November 2023

Councillors attending, Anthoy Obertelli, Alan Connor, Janet Sellers and Sarah Campbell.  
Clerk, Mrs Ash

### **3343 Apologies**

Councillor Bateman had sent apologies due to work commitments and Councillor Cohen Kingsley due to ill health.

### **3345 Minutes**

Chair to sign the minutes of the meeting held on 16 October 2023 as a true record

### **3346 Declaration of Interest**

Nothing to record

### **3347 Public Participation**

Prospective new councillor attended the meeting.

### **3348 Reports**

Cllrs Budden and Newton joined the meeting and concerns over flooding and poor drains were raised.

Public session closed

Memorial Hall. Cllr Obertelli reported there was no decision made yet regarding the councils offer to help the History Club secure suitable cabinets. Councillors asked the chairman to discuss the matter of large outlay for repairs with the Hall Committee at their next meeting.

Community Emergency Committee. The recent meeting was well attended. Members reviewed their plan document and made appropriate changes. Equipment held has been inspected, no replacements are needed at this time.

### **3349. Council Vacancy**

Mr A Burrows will be co-opted to the council at the December 2023 meeting.

### **3350. New items for Nov 2023**

**Storm damage to trees in the Recreational Field.** Work was carried out to two trees at danger of toppling due to storm (Debi) damage. **Resolution** retrospectively agree £200 spend.

1. Budget. The proposed budget for 2024/2025 was discussed.
2. PC Phone & Printer. **Resolution** Clerks own equipment to be replaced by items owned by the council to meet GDPR guidelines and business suitability in the case of the printer.
3. Memorial Benches – **Resolution** to form a working group for the Cemetery who will also make recommendations regarding memorials.
4. Warm Hub Project – **Resolution** to support the Church Hall Thursday club by including it in our notices, as this regular meeting is established.
5. WW2 Pill Box – more investigation required, delegated to the chairman
6. Damage to property on Marine Drive – **Resolution** resident to be asked to seek help from their insurance company.
7. Employee Pension – **Resolution** to have our employee Mrs Ash, the Parish Clerk join the pension scheme offered by LGPS which is a local government pension scheme, if

this scheme is deemed to be suitable for her, from 1 December 2023. Note - An alternative scheme will be sought if this scheme is unsuitable.

8. Biodiversity Policy – Amendments are required to the SLCC recommendation template, delegated to Cllr Sellars who will prepare the document ready for adoption at the December meeting to meet the government deadline.

### **3351. Ongoing items**

To discuss matters relating to ongoing items and agree any actions.

- a. Consider a policy for the hire of the field beside the Memorial Hall
- b. Review of cost effectiveness of regular services that the Council pay for has now taken place, contracts remain in place with our current suppliers for groundworks, work in the cemetery also with suppliers of water services, waste removal services, electricity and broadband suppliers.
- c. Tennis Club switch room.
- d. Audit of PC internal controls has now taken place
- e. Bus Shelter repairs agreed and delegated to a contractor
- f. Speeding signs, contact with Highways made, further discussion required when their recommendations and requirements are outlined.

### **3352. Five Year Plan**

**Resolution** – for a long-term plan to be developed. Council will provide more public consultation opportunities so that local people are involved in matters that mean the most to them. Long term budgeting for large projects will be introduced so that projects identified can be delivered.

### **3353. Planning Applications**

Applications received

<b>23/01226/FUL</b>	10 Kirklands
<b>23/01104/FUL</b>	Westfield Farm
<b>23/01139/FUL</b>	33 Coastal Road
<b>23/01234/FUL</b>	26 Throstle Grove
<b>23/01278/FUL</b>	15 Peacock Crescent

Correspondence was received regarding application 23/01234/FUL from a member of the public. Their concerns discussed and the clerk was asked to reply.

### **3354. Finance**

**Resolution** – to approve and pay the accounts listed

#### **November**

• Mrs Brookes (Keys)	£28.50
• Royal British Legion Poppy Appeal	£40.00
• Remembrance event receipts (refreshments)	£17.53
• Tree's – Storm Debi damage	£200
• SLCC Membership	£188
• Assorted stationary, box of paper, CCTV regs	£98.47
• Mobile Phone & Case	£77.94

### Regular Payments

• Bank Charges	£4.90
• Clerks Wages, back pay	£2675.18
• HMRC	£167.58
• Clerks printing (£9.99 pm)	£9.99
• S Brade - Grounds Maintenance	£312
• Envirocare	£882.50 (Moving to DD)

### Direct Debits

• Eon Next (MUGA)	£64.42
• Sky broadband	£41.94
• Water Plus	£32.22

### **3355. Open Spaces**

MUGA – The signs for the MUGA are ready to install and the bookings page is now live.

Signage – It is noted that some signs are now out of date or in need of repair. **Resolution** – to update signs that are damaged, replace the lettering of those where this might be practical to do so.

Play Parks – Clerk has distributed a list of equipment for Councillors to use as guidance whilst observing the condition of play equipment. Councillors feel that to speed up reporting to the clerk an online group could be formed to take pictures to aid getting quotes. This is not to be confused with the formal, expert advice is sought each year when a comprehensive report is produced.

**Resolution** – to allow a WhatsApp group to form.

### **3356. Parish Events**

Remembrance Service was reviewed. The service was supported by St Lukes, the United Reform Church and their congregations. We gathered inside the Memorial Hall due to the poor weather forecast for the second part of the service, which was delivered by Rev. Susan Seed. This was followed by refreshments in the small hall. The event was very well attended. Council feel that this important event went well.

Christmas 2023. Councillors have finalised the Elf Hunt installation details. The installation will be in place by the first week of December.

**Resolution** – To form an events committee made up of Councillors and members of the public to organise events in future. The first event will be the Spring fete.

**3357.** The meeting was closed at 9:00 pm

**3358. Date and time of the next meeting** 18 December 2023 at the Memorial Hall at 7:00 pm